MindWare® Order Form

24-Hour Order Line
1-800-999-0398
Or order online at **www.MINDWARE.com**
Fax: 1-888-299-9273
Customer Service M–F 8–6 CT 1-800-274-6123

A Your Shipping Address

For credit card orders, include the address as it appears on your credit card billing statement.

Ship: ❒ Next Day ❒ 2nd Day ❒ 3rd Day ❒ Standard

daytime phone number ( ) _____

B Different/Additional Shipping Address

Is this a gift? ❒ Yes ❒ No

Ship: ❒ Next Day ❒ 2nd Day ❒ 3rd Day ❒ Standard

Name _____

Address _____

City _____ State _____ Zip _____

Gift Message _____

Daytime Phone _____

E-mail _____

Office use only:

Qty.	Item No.	Item Description	Page No.	Ship To: A B	Price Ea.	Total Price
		GIFT CERTIFICATE				

Shipping/Handling

Continental U.S. Only

Orders Totaling	Standard
Under $25	$6.50
$25 to $49.99	$8.50
$50 to $74.99	$10.50
$75 to $99.99	$12.50
$100 to $149.99	$14.50
$150 to $500	10%
$500+	5%

These charges go toward the costs of processing your order, warehouse operations, shipping materials and postage required for the timely delivery of your order.

If shipping to more than one address, an additional $4.50 charge per address applies.

Standard Deliveries:
Orders normally arrive within 7 to 10 business days.

U.S. Territories/Puerto Rico Orders:
Our normal method of shipping is standard USPS.

Canadian Orders:
Please add $15 to the standard delivery charges.

Alaska and Hawaii Orders:
Our normal method of shipping is standard USPS. For 2nd Day and Next Day delivery, Rush Delivery charges apply. 3rd Day service is not available to these destinations.

International Orders:
Please call 1-800-274-6123 for rates.

Prices Subject to Change

Rush Delivery

These charges are in addition to standard shipping and handling charges. Please call for rush delivery charges on orders over $200.

Orders must be received by 12 noon Central Time

Next Day Delivery	Add $35 per address
2nd Day Delivery	Add $15 per address
3rd Day Delivery	Add $10 per address

Purchase Orders

Schools and Businesses only

To help process your purchase order, please:

1. Include a signed, numbered and dated purchase order with this mail order form.
2. Include your KEY CODE number (printed on back of the catalog) on the purchase order.
3. If you fax your order, please do not send a paper copy unless it is stamped Confirmation.
4. Include the name and number of the person requesting the order in case there is a question. It is important to indicate who the actual recipient of the product will be.

We reserve the right to ask for credit references on purchase orders.

We Respect Your Privacy!

On occasion, we exchange our mailing list with other catalogs we feel our customers might enjoy. Many customers are happy to receive these other offerings. However, if you do not want your name exchanged, please check the appropriate box and return it with your order, or contact us by phone or e-mail.

❒ **Yes.** You may rent/exchange my name.
❒ **No.** Please do not rent/exchange my name.

Merchandise Subtotal _____

Shipping/Handling _____

Rush Delivery (Next Day – Add $35) _____
(2nd Day– Add $15) _____
(3rd Day– Add $10) _____

$4.50 for Each Additional Address _____

Subtotal _____

6.5% Sales Tax _____
(Shipping to MN Address Only)

Total Order Amount _____

Method of Payment:

❒ Check*/Money Order ❒ Visa
❒ American Express ❒ MasterCard
❒ Purchase Order** ❒ Discover (Novus)

* Make checks payable to MindWare. Checks may be cleared electronically. Most financial institutions post the electronic transactions on your statement and no longer return the check to you.
**Must be accompanied by a School Purchase Order Form.

Phone _____
Card # _____
Expiration Date _____
Print Name _____
Signature _____
Credit Card Billing Address (If different from above)
_____
_____
_____

Please Remove Order Form and Return in Attached Envelope